



UNIVERSITY OF  
LINCOLN

## UNIVERSITY OF LINCOLN JOB DESCRIPTION

<b>JOB TITLE</b>	Lecturer Paramedic Science				
<b>DEPARTMENT</b>	School of Health and Social Care				
<b>LOCATION</b>	Brayford				
<b>JOB NUMBER</b>	CSS511	<b>GRADE</b>	7	<b>DATE</b>	February 2020
<b>REPORTS TO</b>	Deputy Head of School				

### CONTEXT

The University of Lincoln has established a reputation as one of the most dynamic, fastest growing universities in the UK. Situated in the heart of a beautiful and historic city it has built an international reputation for the quality of its teaching and research. Lincoln is currently ranked 22nd overall in the UK in The Guardian University Guide and 42nd in the Times Good University Guide 2019. The School of Health and Social Care is located in the College of Social Science, along with the Schools of Psychology, Sports and Exercise Science, Education, Social and Political Sciences and the Lincoln Law School. We also work alongside the School of Pharmacy and the new Medical School in the College of Science.

The School offers a range of undergraduate, post-graduate degrees and post qualifying and post registration stand-alone programmes that can contribute to professional Masters Degrees. In excess of 1200 students are currently registered on the School's programmes. The majority (around 900) are undertaking qualifying programmes towards professional registration, in Nursing, Midwifery, Social Work, Physiotherapy, Occupational Therapy and Paramedic Science by full or part time mode, and at undergraduate and post graduate levels, whilst a further 90 are studying for the vocationally related degree in Health and Social Care. The remaining students are undertaking part time CPD programmes at a post registration, post graduate level in relation to their professional development. The School also includes the Community and Health Research Unit, renowned for its publicly engaged and transformational research in primary and preventative health and social care practice.

The School of Health and Social Care is forward thinking and ambitious with plans to further develop education for Healthcare and Social Care Professionals at pre and post-registration levels. We are committed to inter-professional and collaborative working in teaching and research. The successful candidate will join an experienced team committed to enhancing the health and social well-being of people across Lincolnshire and further afield. The School works with providers across Lincolnshire and further afield with the aim of transforming services for the benefit of people accessing the service and their families.

We are seeking to recruit an experienced Paramedic Science Educator to work with a team delivering our BSc(Hons) Paramedic Science Programme and associated programmes. You should be up to date with your practice and hold current registration with the Health and Care Professions Council as a Paramedic. You should be able to demonstrate the ability to develop and lead modules and have the skills to teach students at a variety of levels.

We are looking for candidates who are dynamic, adaptable and innovative and who have excellent communication skills. They must have a 'can do' approach and be driven to achieve. They should demonstrate substantive evidence of meeting deadlines and should have attention to detail in all they do.

## **JOB PURPOSE**

### **Overview**

This is a developmental role for those entering their first full academic role. As such the duties described represent the range of activities that may be expected at this level and the actual range and depth of duties being undertaken will vary dependent upon the experience of the staff member.

Staff developing through this level are expected to gain the necessary experience and skills to demonstrate competency in the main areas of role as described before progressing to the next level.

### **General Duties**

To work with colleagues on curriculum development and the advancement of relevant discipline areas within the university.

To deliver teaching over a range of modules.

To undertake student tutoring and support.

To carry out a limited number of additional activities in support of the academic work of the department.

### **Specific to this post upon appointment**

To teach on the Undergraduate Paramedic Science Programme

To develop and implement innovative teaching, learning and e-learning strategies in the delivery of the Paramedic Science Programme

To engage in recruitment activities

To work across the school teaching your specialism as appropriate

## KEY RESPONSIBILITIES

The responsibilities of a Senior Lecturer are wide ranging and may change over time according to the development needs of the department and the individual. In general a Senior Lecturer can expect to undertake any of the following:

### Teaching and Learning Support

- To engage in teaching on undergraduate and/or postgraduate level programmes as determined by the Deputy Head of School. The range of teaching duties may change from time to time.
- Contribute to the design, content and delivery of specific areas of teaching and learning and to the quality of teaching delivered.
- Collaborate with colleagues in the continuous review and development of the School's programmes.
- Take responsibility for the co-ordination of modules when appropriate to do so and after gaining sufficient relevant experience.
- Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.

### Research, Scholarly Activity and Professional Practice

- Conduct individual and / or collaborative scholarly and / or professional practice projects
- Identify sources of funding and contribute to the projects of securing funds for own scholarly activities, where appropriate
- Extend, transform and apply knowledge acquired from scholarship and professional practice to teaching and appropriate external activities
- Engage in subject professional and pedagogy research as required to support teaching activities and contribute towards the priorities of the School and / or College
- Ensure that outcomes of scholarly activity and/or professional practice are appropriately disseminated in peer reviewed outlets
- Supervise and manage projects if required

### Liaison and Networking

- Establish contacts within the wider community where possible and begin to form relationships for future collaboration.
- Develop links with relevant professional bodies and academic groups.
- Develop involvement in academic activities with industry and other external partners.
- Take part in relevant internal committees and working groups.

- Liaise with subject librarians, central timetabling and other services to ensure resources available are appropriately deployed.

#### **Team Working**

- Work as a member of a team, collaborating on curriculum development and contributing to team and School meetings.
- Begin to co-ordinate the work of others when appropriate through taking responsibility for module co-ordination.

#### **Student Support**

- Act as academic tutor to students as allocated by the Deputy Head of School and act as first line contact for them for advice and support on academic matters, ensuring that students are directed to relevant support services when necessary.
- Supervise student projects and placements as appropriate.

#### **Other**

- Carry out specific departmental roles and functions as may reasonably be required – these being relatively limited in order to allow the role holder to take advantage of planned developmental and research opportunities.
- Assist in student recruitment activities, including interviews, open days and external recruitment events.
- Engage in appropriate training programmes in the University.
- Actively follow and promote University policies.
- Participate in the staff appraisal scheme.

**In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.**

## ADDITIONAL INFORMATION

### Scope and dimensions of the role

This primary purpose of this role is to teach on the Paramedic Science Programme, along with developing innovative teaching and learning strategies in this area. The post holder will work with the leadership team to develop and maintain high standards of academic and practice quality in accordance with HCPC standards. The post holder will be expected to act as a personal tutor and supervise students in the healthcare professions.

The post holder will be required to engage with practice partners to develop and enhance the student experience in practice, and they will be required to maintain their currency in relation to their specialism. The post holder will also be required to engage in university wide activities and raise the profile of Paramedic Science at the University of Lincoln, locally and Nationally.

### Key working relationships/networks

Internal	External
<ul style="list-style-type: none"> <li>• Head of School</li> <li>• Director of Nurse Education/Deputy Head of School</li> <li>• PVC/Head of College</li> <li>• College Senior Academics</li> <li>• College / School academic, administrative and technical staff</li> <li>• Support Services Staff</li> <li>• College Directors of Education and Academic Affairs</li> </ul>	<ul style="list-style-type: none"> <li>• Relevant academic and professional groups</li> <li>• Relevant national, regional and international networks</li> <li>• External examiners</li> <li>• External health and social care partners</li> </ul>



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## UNIVERSITY OF LINCOLN PERSON SPECIFICATION

<b>JOB TITLE</b>	Lecturer Paramedic Science	<b>JOB NUMBER</b>	CSS511
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<b>Selection Criteria</b>	<b>Essential (E) or Desirable (D)</b>	<b>Where Evidenced Application (A) Interview (I) Presentation (P) References (R)</b>
<b>Qualifications:</b>		
Current registration with the HCPC as a Paramedic	<b>E</b>	<b>A</b>
Relevant MSc/MA or equivalent	<b>E</b>	<b>A</b>
PhD/ProfDoc in relevant discipline (successfully completed or working towards) <b>or</b> equivalent demonstrated research record (normally by publication) <b>or</b> Professional healthcare experience commensurate with the role and willing to undertake a PhD	<b>E</b>	<b>A</b>
HE teaching qualification (HE PGCE or HEA fellowship) <b>or</b> a commitment to complete one	<b>E</b>	<b>A</b>
<b>Experience:</b>		
Relevant teaching in Higher Education	<b>D</b>	<b>A</b>
Curriculum development	<b>D</b>	<b>A/I</b>
Development and innovation of teaching and learning methods	<b>D</b>	<b>A/I</b>
Interdisciplinary work relevant to the School's objectives	<b>E</b>	<b>A/I</b>
Research interest in a relevant area of work	<b>E</b>	<b>A/I</b>
Research supervision	<b>D</b>	<b>A/I</b>
Proven record of research/scholarly outputs	<b>D</b>	<b>A/I</b>
Using technologies to enhance teaching and e-learning	<b>D</b>	<b>A/I</b>
Teaching paramedic science and clinical skills	<b>E</b>	<b>A/I</b>
<b>Skills and Knowledge:</b>		
Depth and breadth of subject understanding	<b>E</b>	<b>A</b>
Evidence of continuing professional development	<b>E</b>	<b>I</b>
Knowledge of Higher Education	<b>D</b>	<b>A/I</b>
Ability to teach and assess across the range of taught levels offered	<b>D</b>	<b>A/I</b>
Ability to contribute to curriculum development	<b>E</b>	<b>A/I</b>
Ability to support students in their study through academic counselling	<b>E</b>	<b>A/I</b>
Ability to supervise research students	<b>D</b>	<b>A/I</b>
Ability to work on own initiative	<b>E</b>	<b>A/I</b>
Excellent written and verbal communication skills	<b>E</b>	<b>A/I</b>
Good organisational and time management skills	<b>E</b>	<b>I</b>
Ability to translate research into practice	<b>E</b>	<b>A/I</b>

Ability to lead others	<b>E</b>	<b>A/I</b>
Ability to use e-learning technologies	<b>E</b>	<b>A/I</b>
<b>Competencies and Personal Attributes:</b>		
Enthusiasm and commitment	<b>E</b>	<b>I</b>
Team working	<b>E</b>	<b>I</b>
Flexibility and adaptability	<b>E</b>	<b>I</b>
<b>Business Requirements</b>		
Willingness and ability to travel regularly around the County and further afield	<b>E</b>	<b>I</b>

**Essential Requirements** are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

<b>Author</b>	Sharon Black	<b>HRBA</b>	
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